

PROCEEDINGS OF THE STURGIS CITY COUNCIL

The Common Council of the City of Sturgis met in regular session starting at 6:32 p.m. on Monday, April 20, 2020 at the Erskine Building. Present: Mayor Mark Carstensen and Councilor Dave Martinson. Councilors present thru Zoom: Jason Anderson, Mike Bachand, Rhea Crane, Steve Keszler, Terry Keszler, Ronald Waterland and Beka Zerbst. Also, present: City Manager Daniel Ainslie and City Attorney Greg Barnier. Absent: None.

Motion by Crane, second by Martinson and carried with all members present unanimously voting yes to approve the agenda.

Mayor Mark Carstensen led everyone in the Pledge of Allegiance.

Informational Reports:

- Planning Commission Minutes 04/07/20 (prelim)
- City Finance Officer Bueno presented to Council the 1st Quarter Financial reports.

Announcements:

- 2019 Annual Report is available online.

City Manager Ainslie reported:

- The sales tax update for General Sales Tax and Capital Improvement Tax for February collected in March was up 2.6% month over month and up 6.9% year over year. The Gross Receipts Tax (triple B) was down 2.8% month over month and flat at .01% year over year.
- 1st Quarter Budget report: General Fund – 20.4%; Special Sales Tax-14.8%; Water-18.6%; Wastewater – 10.5%; Sanitation – 21.7%.
- Payroll Changes within Budget-
 1. Ambulance: Robert Kusser-Ambulance Bus driver, Volunteer; Courtney Walker-Paramedic, \$17.00.

Motion by Bachand, second by Waterland and carried with all members present unanimously voting yes to approve the following items on the consent calendar:

- a. Consideration to approve minutes from the April 6, 2020 regular City Council meeting.
- b. Consideration to approve Resolution 2020-27 – Surplus items.

RESOLUTION 2020-27
A RESOLUTION DECLARING PROPERTY SURPLUS

BE IT FURTHER RESOLVED BY THE COMMON COUNCIL OF THE CITY OF STURGIS that the personal property described below is hereby declared surplus and to be disposed of as described by SDCL 6-13-1. It is being advisable and in the best interest of the City to sell/trade/dispose of such personal property.

Public Works:

- a. 2003 Dodge Ram pickup VIN# 1D7HU18N73J67452 with tommy lift

Various Departments:

- a. 16X25 tin shed (dispose)
- b. Desks, furniture and file cabinets left over from old City Hall

Dated this 20th day of April 2020.

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- c. Approval of the Professional Services Agreement for Ambulance Services' Medical Director (Dr. Joy Mueller).

Motion by Waterland, second by S. Keszler and carried with all members present unanimously voting yes to approve the following claims:

WAGES– Ambulance \$23,296.43; Attorney \$4314.21; Auditorium \$197.31; Buildings \$1188.28; Cemetery \$2288.36; City Manager \$4857.59; Community Center \$7607.92; Finance Office \$8325.38; Fire Department \$75.19; Fleet \$6204.69; Human Resource \$5447.91; Library \$8915.97; Liquor \$6418.17; Mayor and Council \$3913.78; Parks \$10,230.94; Planning & Permitting \$9242.62; Police \$38,285.45; Rally \$8059.01; Recreation \$2586.59; Sanitary Service \$15,648.16; Streets \$11,503.96; Wastewater \$8210.09; Water \$11,471.99; Federal Withholding \$15,650.30; FICA \$14,177.80.

GENERAL – A&B Business, \$376.76, supp; Tracy Ainslie, \$143.62, Covid-19 supplies; American Motorcycle Assn, \$250.00, prof fee-rally; Ron Anderson, \$39.51, refund; Axon Enterprises, \$3491.00, equip; Baker & Taylor, \$140.28, supp; Baseline Surveying, \$825.00 FEMA repairs; Bear Butte Valley Water, \$161.65, util; Black Hills Chemical, \$1217.00, supp; Black Hills Energy, \$22,278.19, util; Buckle Tree, \$627.84, supp; Roger Byers, \$100.00, refund; Central States Sanitation, \$80.00, repair; City Service Valcon, \$13,744.91, supp; Culligan of the Black Hills, \$51.00, supp; Double Star Computing, \$4814.50, prof fee; Epic Outdoor Advertising, \$1200.00, rental; Tamera Even, \$127.18, Covid-19 supplies; Grocery Mart, \$62.44, supp; Ketel Thorstenson, \$7900.65, prof fee; Legendary Electric, \$646.93, supp; Lynn's Dakotamart, \$140.40, supp; Marco Technologies, \$91.78, repair; Mastercard, \$65,632.21, publ, prof fee, supp; Meade County Auditor, \$9268.36, dispatch expense; Montana Dakota Utilities, \$5918.55, util; Motionsoft, \$450.00, prof fee; Nebraska Salta & Grain, \$2559.00 supp; Palmer Construction, \$1530.62, supp; Park Ave Car Wash, \$18.40, supp; Petty Cash, \$95.07, supp; Powerplan, \$321.51, supp; Rushmore Office Supply, \$1396.90, supp; Sacrison Paving, \$305.50, refund; Billy Schlosser, \$30.00, other; Eryn Schlotte, \$125.00, other; SD Secretary of State, \$90.00, insur; Simon North Region SD, \$192.10, supp; Dave Smith, \$59.11, supp; Speedy Lube, \$45.49, supp; Tiger Direct Business, \$5498.86, repair; Town-N-Country Plumbing, \$103.75, supp; Transource Truck & Equip, \$146.03, repair.

SPECIAL SALES TAX – Black Hills Energy, \$34.17, util; Mastercard, \$453.29, util; Montana Dakota Utilities, \$49.99, util.

CAPITAL IMPROVEMENT – Baseline Surveying, \$800.00, bldg.; Fennel Design, \$2995.00, bldg.; Helms & Assoc, \$28,070.66, improv; Johnson Controls, \$621.34, bldg.; Meints Residential Concrete, \$816.00, improv; Quick Signs, \$54.20, improv; Rushmore Office Supply, \$7026.00, improv.

LIQUOR – Arctic Glacier USA, \$52.65, supp; Black Hills Chemical, \$14.99, repair; Black Hills Energy, \$3242.37, util; Cask & Cork, \$492.00, liquor supp; Coca Cola, \$415.50, liquor supp; Double Star Computing, \$280.50, prof fee; Fisher Beverage, \$13,443.85, liquor supp; Johnson Western Wholesale, \$18,249.62, liquor supp; Lynn's Dakotamart, \$47.30, supp; Mastercard, \$5415.15, publ, prof fee, supp; MB Enterprises, \$93.95, supp; Montana Dakota Utilities, \$161.68, util; Okoboji Wines, \$101.00, liquor supp; Pepsi Cola, \$80.55, liquor supp; Prairie Berry, \$720.00, liquor supp; Quality Brands of the BH, \$12,963.90, liquor supp; Republic Beverage, \$23,396.89, liquor supp; Rushmore Office, \$412.90, supp; Southern Glaziers of SD, \$6521.53, liquor supp.

WATER – Black Hills Energy, \$2621.89, util; Buckle Tree, \$197.99, supp; Credit Collections Bureau, \$11.75, prof fee; Double Star Computing, \$414.50, prof fee; Hawkins, \$40.00, supp;

Mastercard, \$4854.79, prof fee, publ, repair; Montana Dakota Utilities, \$280.89, util; Petty Cash, \$6.82, supp; Rushmore Office, \$120.93, repair.

WASTEWATER – Buckle Tree, \$306.02, supp; Double Star Computing, \$146.50, prof fee; Mastercard, \$1348.04, prof fee, repair; Montana Dakota Utilities, \$53.77, util; PKG Contracting, \$147,500.00, cap improv.

SANITARY SERVICE – Allstate Peterbilt of RC, \$24.92, repair; Black Hills Energy, \$15.00; Buckle Tree, \$475.35, supp; City of Belle Fourche, \$21,656.66, garbage; Double Star Computing, \$146.50, prof fee; Lynn’s Dakotamart, \$21.09, supp; Mastercard, \$3462.07, prof fee, repair, publ; Powerplan, \$2.85, supp.

AMBULANCE – Double Star Computing, \$548.50, prof fee; Fredrick Goff, \$127.74, refund; Henry Schein, \$706.24, supp; Lynn’s Dakotamart, \$5.95, supp; Mastercard, \$5320.45, supp, repair, prof fee; Montana Dakota Utilities, \$151.28, util; Rushmore Office, \$122.56, supp; United Healthcare, \$49.98, refund.

Motion by Bachand, second by Waterland and carried with all members present unanimously voting yes to table the public hearing for the Special Events License for the Iron Horse from August 6-16, 2020 at the Steel Pony Campground bar pavilion to the May18th Council meeting.

Any other business:

- Staff has created a decision matrix that will help the Council with decision on the 80th Rally. This matrix will be placed on the City website by the end of this week.
- A question was asked if there will be any furloughs or layoffs of City employees. At this time there is no indication that this will happen. Questions were also asked on sales tax. At this time, we do not know how much the sales tax will drop. We should know more in 2 or 3 weeks.

Motion by Crane, second by S. Keszler and carried with all members present unanimously voting yes to go into executive session for legal and contracts at 7:14 pm.

Motion by Martinson, second by Waterland to return to regular session at 7:33 pm.

Motion by T. Keszler, seconded by S. Keszler and carried with all members present unanimously voting yes to adjourn the meeting at 7:34 pm.

ATTEST: _____

Fay Bueno, Finance Officer

APPROVED _____

Mark Carstensen, Mayor

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